



**GCCCD Vision, Mission and Value Statement**

*Vision: Transforming lives through learning.*

**Mission:** Provide outstanding learning opportunities that prepare students to meet community needs and future challenges of a complex, global society.

**Value Statement:** Cultivate a student-centered culture of excellence, trust, stewardship, and service.

**Public Safety and Emergency Preparedness Council**

**July 20th, 2016, Meeting Minutes  
8:30am @ Cuyamaca Building I Room 107**

		Members Present		<input checked="" type="checkbox"/>	
<b>Chair:</b> Director-Campus and Parking Services (CAPS)	<b>Nicole Conklin</b>	<input checked="" type="checkbox"/>			
Associate Dean-Student Affairs – Cuyamaca	Lauren Vaknin	<input type="checkbox"/>	Academic Senate Representative – CC	Alicia Munoz	<input type="checkbox"/>
Associate Dean-Student Affairs-Grossmont	Victoria Kerba-Miller	<input type="checkbox"/>	Academic Senate Representative – GC	Tate Hurvitz	<input type="checkbox"/>
GCCCD/ Sheriff's Office Sergeant	Sgt. Munzenmaier	<input type="checkbox"/>	Classified Senate Representative	Elaine Adlam	<input checked="" type="checkbox"/>
GCCCD/Sheriff's Office Deputy	Deputy on duty at site – alternate GC, CC	<input type="checkbox"/>	Director-Facilities Planning, Dev. & Maintenance	Randy Clark	<input checked="" type="checkbox"/>
CAPS Specialist	Specialist on duty at site – alternate GC, CC	<input type="checkbox"/>	Director-Campus Facilities – CC	Bruce Farnham	<input checked="" type="checkbox"/>
Cuyamaca EPC Representative Chair or Co-Chair	Sahar Abushaban Teresa Greenhalgh	<input checked="" type="checkbox"/>	Director-Campus Facilities – GC	Ken Emmons	<input checked="" type="checkbox"/>
Grossmont EPC Representative Chair or Co-Chair	Jeff Lehman	<input type="checkbox"/>	Director- Communications and Public Information	Anne Krueger	<input checked="" type="checkbox"/>
District Services Representative AT Large	Ron Adams	<input checked="" type="checkbox"/>			
Extended Cabinet Rep Student Representatives	Lorenze Legaspi TBD for Fall	<input checked="" type="checkbox"/>			
		<input type="checkbox"/>	Recorder: CAPS Administrative Support	Vanessa Porras	<input checked="" type="checkbox"/>
		<input type="checkbox"/>			

<p>1. New smoking laws update</p>	<p>Nicole discussed the updated smoking laws. The American Lung Association offers a smoking cessation program that helps people quit smoking. The program does require a fee. It would be a good program to be offer at both campuses. Nicole said that there were no new enforcement options available. Grossmont College can be cited but Cuyamaca College cannot.</p>
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	<p>Council member said that the smoking problem has been better at both campuses. Nicole noted that people haven't been smoking so much since CAPS started asking for ID's and sending information to student affairs.</p>
2. AP/BP 3520 Review	<p>AP 3520- Has not been updated since 2012.</p> <p>It was suggested by council members that the wording be changed from "campus police" to "jurisdictional law enforcement agency under contract with District."</p> <p>Nicole said she will re-write the AP and ask if DEC wants to make changes.</p>
3. AP/BP 6750 Review	<p>Nicole presented the recommended edits from DEC for AP 6750. Council agreed on the recommended changes.</p> <p>BP 6750- No recommended changes from DEC. Council agreed that there is nothing to change.</p>
4. AP/BP 3515 Review	<p>AP 3515- Nicole spoke about the CCLC updates that were recommended. The update is a possible addition on how to report a crime and is very specific. The current information is very general on how to report a crime and it is not specific to the types of crime. The council agreed on adding the update.</p> <p>BP 3515- No changes.</p>
5. Fall Newsletter Review	<p>Nicole Started the meeting discussing the Fall 2016 newsletter. She informed the council that several Building Marshal trainings have taken place and the District now has a total of 61 building marshals. Nicole informed the council that an additional building marshal training will be offered in August in case they know someone that is interested.</p> <p>Nicole then proceeded to discuss</p>

the power outage that happened at Grossmont College on June 29<sup>th</sup> 2016. She informed that council that the evacuation process went very well and that building marshals did a good job at helping evacuate their building.

Nicole informed the council that a few edits have been done to the building marshal procedures that will help facilitate the evacuation process between building marshals and CAPS staff members.

The Great California ShakeOut was discussed. The Great California ShakeOut will take place on October 20<sup>th</sup> 2016 at 10:20 am. During the ShakeOut the emergency texting notification system will be tested and megaphones will be used through the campuses.

The Great California ShakeOut will be announced to the campuses via flyers and district email. Text messages will also be sent district wide with specifications on the Great ShakeOut starting and ending times.

Elaine suggested that this would be a good time for building marshals to practice. Building marshals would go around the building making sure that everyone is practicing the Great ShakeOut. Elaine also suggested that a table could be placed at building 60, where information could be given out to students and staff informing them of steps to take during an earthquake.

Nicole informed the council that citation fees went up and were Board approved. New fees are now reflected on parking tickets.

Nicole also informed the council that three new evacutrac and two AED's have been placed around the District campuses.

<p>6. Sheriffs Update</p>	<p>The council was informed that the sheriff's contract was renewed for another year.</p> <p>The District and the San Diego County Sheriffs are looking for ways to improve customer service for the District Community. Improvements have since been made to the internal procedures in the hopes of improving response time and customer satisfaction. The District is also looking at the budget to see if they can acquire a relief factor when one of the deputies is absent.</p> <p>A council member said that it was a good thing that the District is looking into this because it would be unfair for a classified employee to be left alone if there is a difficult situation occurring.</p> <p>It was also noted that deputies working at GCCCD are being rotated between campuses. This is so they can learn where at the building location are at and know the campus community well.</p>
<p>7. Additions to the Agenda:</p>	